



Special Commissioner Meeting February 16, 2016

Attendance: Commissioners Mike Irvan
Margaret Dimmick
Jeff Ramey
Sr Administrative Assistant Shelley Young

Call to Order: 10:38 Hours

DISCUSSION OF LEASE AGREEMENT FOR STATION 18

The Board discussed items related to the Station 18 lease by Boise City Fire Department for re-stationing during the remodel/rebuild of Stations 4 and 9.

The Board discussed the issue of whether or not rent will be charged to Boise City for use of the Station. It was determined that the Board would like for Ada County Paramedics to be able to remain in the station and cover the District. In addition, NACFR has an agreement with the Local 149 for office space at the Station. The Board would also like the Local 149 to be able to remain at Station 18. Therefore, if Boise City would like to cohabitate with ACP and the Local 149 and cover all expenses of being in the station (utilities, upgrades, insurance, etc...) the Board would lease the station with no monthly rent.

However, if Boise City would like to have exclusive occupancy of Station 18 the Board feels that rent would be in order. Since the District is already paying Boise City to cover the NACFR District, not charging rent for the City to use a NACFR Station could be considered double payment for coverage in the District. The Board wishes to be diligent in making sure NACFR District tax dollars are being used to provide services to the NACFR District and are not being used in support of Boise City.

Therefore, if Boise City Fire Department wishes to have exclusive use of the fire station a monthly rent of \$5,520 (based on a commercial lease rate of \$6 per square foot) would be in order.

A side issue regarding re-stationing BFD Engine 4 to Station 18 during the remodel is the relocation of a battalion chief. Chief Oldenburg has asked the NACFR Board if they have a preference of where the Battalion Chief will be stationed -- Station 18 vs. Station 16. The NACFR Board feels that Station 16 is already quite full with the 4-man engine company. In addition, the Board would like for the administrative storage/I.T. area to remain intact. A 5th bunk space is a major issue at Station 16.

Additionally, a Battalion Chief vehicle would be required to be housed inside the Station 16 engine bay, This would necessitate the Mule rescue vehicle to be stored outside.

Chief Oldenburg also asked if the NACFR Board would be willing to offset the cost of the upgrades with rent credit. The Board would be willing to offset the cost of the upgrades with up to 4 months rent credit.

During the process of negotiating terms of a Lease it was noted that the stationing agreement between the NACFR District and Ada County Paramedics had expired. The Board determined that a new stationing agreement would be drafted once the terms of the lease with Boise City had been finalized.

DISCUSSION OF JPA CONTRACT WITH BOISE CITY

Equipment Purchases – The Board discussed the City’s proposal to have a designated amount of money per year for equipment purchases. The City would be able to use those funds to purchase items on their regular schedule without going back and forth for permissions from the NACFR Board.

After discussion, the Board agreed as follows:

- 1) The District would set an amount yearly for equipment purchases in each fiscal year.
- 2) The amount may vary year to year based on expected revenues
- 3) The City will provide a list of expected purchases to the Board (Appendix H) in July at the time of the JPA contract proposal. The Board will have authority to approve or deny items on the list.
- 4) During the fiscal year, the City will have authority to adjust purchasing according to priorities as long as the cap placed on equipment spending is not exceeded.
- 5) At year end, Boise City will provide a list of actual equipment purchases made with District funds.

Staff Vehicle Purchases – The Board discussed the City’s proposal for staff vehicle purchases. The city proposed a system-wide approach to purchasing staff vehicles. If the NACFR Board did not wish to take that approach, then adjusting the JPA to include firm timelines for vehicle replacements and city specs of those vehicles is an alternate proposal.

The Board wishes to continue the current plan for staff vehicle purchases (Appendix J) with a modification reducing the number from 3 to 1. A system-wide approach is rejected. The Board will notify Boise City of the desire to modify the number of staff vehicles on the replacement list.

Designated Expenses – The City proposed that a set amount be allocated yearly for Designated Expenses. Monthly consumables such as vehicle repairs/maintenance, grounds keeping, routine maintenance of equipment, etc... are included in this category. The new method is based on historical actual yearly costs and would provide a more efficient accounting process. If the actual cost goes over the set amount, the City will pick up the excess cost. After discussion, the Board agreed as follows:

- 1) The newly proposed plan for Designated Expenses is approved with additional language in the JPA Contract stating the City will provide NACFR with quarterly and year end reports of actual costs.

STRATEGIC PLAN

Much has changed since the last Strategic Planning effort in 2010, With rapid growth and infill the NACFR District is experiencing the Board finds it necessary to launch a new strategic planning process.

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Once the JPA Contract with Boise City is settled and the Station 18 Lease is finalized the Board will forward letters of invitation to participate in the process to local stakeholders and jurisdictions.

NEW BUSINESS -- None

ADJORN: Commissioner Ramey made motion to adjourn. Commissioner Dimmick second. Motion carried. Meeting adjourned.

ADJOURN: 12:30

Michael G. Irvan
Commissioner, Chairman

Date