



## Commissioner Meeting August 4, 2016

Attendance: Commissioners Mike Irvan  
Margaret Dimmick  
Jeff Ramey  
Sr Administrative Assistant Shelley Young  
Attorney For the District Lance Salladay  
Fire Marshal BFD Romeo Gervais  
Whitney Fire Dist Resident Paul Hemming

**Call to Order: 16:00 Hours**

**APPROVAL OF MINUTES:** Commissioner Meeting Minutes from July 11, 2016, and July 21, 2016. Commissioner Ramey made motion to approve the Minutes noted above. Commissioner Dimmick second. No discussion. Roll call vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried.

**APPROVAL OF BILLS:** Check List Dated 8/4/16  
Commissioner Dimmick made motion to approve the check list dated 8/4/16. Commissioner Ramey second. Discussion: Commissioner Irvan asked SAA Young if there is anything unusual to note regarding the check list. SAA Young stated that the check list contains a deposit of the second half of the Ad Valorem from Ada County in the amount of \$1,282,161.90. All other items on the list are status quo with the exception that some of the usual monthly invoices have not been received yet due to the early date of the Commissioner meeting. Roll call vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried.

### **GENERAL BUSINESS**

#### **Status of the JPA Contract Language – Attorney Lance Salladay**

Attorney Salladay stated that on 7/25/16 he sent an e-mail to Boise City Attorney Adam Dingeldein stating that he had two remaining issues with the contract language.

- 1) Termination Dates
- 2) Paragraph 10.5 discussion Grants

Kim Brown responded on 8/2/16 that she and Adam Dingeldein would be meeting the following week (the week of August 8) to review the latest language edits and would get back to us with progress updates. As of today there has been no further communication.

#### **Status of the FY2017 Budget – Sr. Admin Assistant Shelley Young**

SAA Young reported that the District had received the second half of the Ad Valorem from Ada County in the amount of \$1,282,161. Accountant for the District, Kathleen Roma, and SAA Young met recently to begin preparation for the FY2015 Audit, Update the FY2016 Budget in QuickBooks and create a rough draft of the FY2017 Budget. The Property Value in the District has risen enough for the District to access approximately \$45,000 of the foregone increase of the previous year's budget. In years past, the procedure for accessing the foregone amount was simply to fill out the amount on the L-2 when submitting to the County. However, the 2016 Legislative Session produced Idaho Code requiring a public hearing in order to access the foregone increase of the previous year's budget. The District must adopt a resolution stating that they wish to recover the foregone amount, how much will be recovered and what it will be used for. The required Public Hearing can be held in conjunction with the annual Public Hearing to Adopt the FY2017 Budget.

Therefore, SAA Young will consult with Attorney Salladay in order to create a Resolution that will meet the requirements set forth in Idaho Code. SAA Young will publish the required notice in the Idaho Statesman on August 19.

#### **PREVENTION DEPARTMENT UPDATE– BFD FIRE MARSHAL ROMEO GERVAIS**

Fire Marshal Gervais stated that there was a fire in the Hidden Springs area two days ago. An investigator has been assigned to determine the origin of the fire.

July Inspections total 100 Site Inspections and 3 Permit Inspections.

Fire Life Safety Inspections in Garden City have raised issues regarding documentation of occupancy and whether or not appropriate permits have been obtained. This is especially an issue when a business that has been occupied for decades cannot produce proof of occupancy permits. Fire Marshal Gervais and Assistant Fire Marshal Johnson will meet with Garden City Planning and Development to discuss the issue and determine how to move forward with the Inspections.

#### **Boise Hawks Fireworks Display Issues**

The Fireworks Display Permits for the Boise Hawks Baseball stadium were reviewed, but upon inspection the actual fireworks type and set up differed from the permit paperwork that was submitted. In addition, a different "shooter" was executing the show without having submitted documentation of license to do so. Assistant Fire Marshal Ron Johnson met with the fireworks vendor to discuss a solution to the issues that had developed. After discussion with the fireworks vendor and the Hawks Baseball organization it was determined that consumer grade fireworks would be more appropriate for the venue. The vendor will use consumer grade fireworks going forward, and the fee assessed to inspect after normal business hours will cover inspection of the remaining 3 displays.

Commissioner Irvan asked about inspections for the upcoming Western Idaho Fair. Fire Marshal Gervais stated that the inspection date for fair vendors is set for the morning of August 18. Representatives from the Fire Marshal's office recently met with Bob Batista at Expo Idaho to discuss events and also attended a Vendor's meeting prior to fair setup.

The Boise Music Festival has become a much larger event than anticipated. The 2017 Festival will be reviewed by the Prevention Department much earlier than in years past in order to anticipate any issues that might come up including permitting vendors, etc...

#### **BOISE PDS SOFTWARE UPDATE**

Boise PDS has entered negotiations with a software vendor. The timeline for the new software to be installed and live is still 18 months.

#### **DISTRICT BUSINESS**

**EXECUTIVE SESSION: IC 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student.**

**At 16:37 Hours Commissioner Dimmick made motion to go into Executive Session. Commissioner Ramey Second. Roll Call Vote: Irvan (yes), Dimmick (yes), Ramey (yes). No discussion. Motion carried.**

**At 17:16 Hours Commissioner Ramey made motion to return to regular session. Commissioner Dimmick second. No discussion. Roll Call Vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried.**

#### **COMMISSIONER IRVAN RESIGNATION**

Commissioner Dimmick stated that it is with regret and gratitude for his service that the Board accepts Commissioner Mike Irvan's resignation as Administrative Fire Chief and also as Chairman of the Board effective immediately.

Commissioner Ramey made motion to accept Commissioner Irvan's resignation as Administrative Fire Chief and also as Chairman of the Board effective immediately. Commissioner Dimmick second. Discussion: Commissioner Irvan will continue as Commissioner of Subdistrict 3. Roll Call Vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried. Again, Commissioners Dimmick and Ramey thanked Commissioner Irvan for his years of service as Chairman and as Administrative Chief.

Commissioner Irvan made motion to appoint Commissioner Margaret Dimmick as Interim Chairman for the remaining 2016 fiscal year. Beginning in FY17 the position of Chair will rotate annually, with the Commissioner from each District serving a one-year term as Chair. Commissioner Ramey second. No discussion. Roll Call Vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried.

Commissioner Irvan will keep his I-phone and phone number. Commissioner Irvan will make arrangements to port his phone number by Monday of next week.

Commissioner Ramey made motion to suspend the Administrative Chief position while the District assesses its staffing pattern. Commissioner Dimmick second. Roll Call Vote: Irvan (yes), Dimmick (yes), Ramey (yes). Motion carried.

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Commissioner Dimmick will send a memo to Boise Fire Department, Ada County Paramedics and Eagle Fire Department noting the change in Board Chairman and the suspension of the Administrative Fire Chief position.

Commissioner Dimmick will schedule a staff meeting with SAA Young and Fire Marshal Gervais in the near future.

**NEW BUSINESS**

None.

**ADJORN:** Commissioner Ramey made motion to adjourn. Commissioner Irvan second. Motion carried. Meeting adjourned.

**ADJOURN: 17:38**

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Margaret Dimmick, Commissioner

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Date