



FIRE & RESCUE DISTRICT

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| Commissioner | Jeff Ramey |
| Commissioner | Todd Bunderson |
| Commissioner | Jeff Souza |
| District | |
| Administrator | Shelley Young |
| Boise Fire Chief | Romeo Gervais |
| Boise Interim | |
| Asst Fire Marshal | Todd Callahan |
| Boise Planning | |
| and Development | Joe Bruce |

NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING

August 10, 2020, 4:00 p.m.

**Station 16
5800 Glenwood**

North Ada County Fire & Rescue District Board of Commissioners is conducting a public hearing in addition to its regular monthly public meeting at 4:00 p.m., Monday, August 10, 2020. The meeting will be available via teleconference.

- Those wishing to attend the public meeting may call 1-888-378-7255
- Enter code: 951095#
- Meeting begins at 4:00 p.m. Please call in between 3:55 and 4:00 p.m.
- Please mute yourself to limit background noise.

The meeting will be conducted in compliance with the Idaho Open Meetings Law. Interested members of the public are welcome and are strongly encouraged to attend via teleconference. All North Ada County Fire & Rescue Board members will attend via teleconference.

The physical meeting site is the ADMINISTRATION OFFICE at Fire Station 16, located at 5800 Glenwood, Garden City, Idaho. The fire station is closed to the public due to COVID-19 precautions. All COVID-19 safety protocols will be observed there resulting in extremely limited seating. Masks and social distancing are required. Attendees may be required to wait outside the meeting room once the maximum safe meeting room capacity is reached. Teleconference attendance via the number listed above is welcomed and encouraged.

Call To Order 4:01 p.m.

Commissioner Roll Call – Commissioners Ramey, Souza and Bunderson are present.

***Approval of Board Meeting Agenda Notice Postings**

- **Report of the agenda notice postings – District Administrator Shelley Young**
The Proposed Fee Schedule increase was published in the Idaho Statesman on July 31st, 2020, and again on August 31, 2020. The Proposed Fee Schedule Increase was also posted on the NACFR Website.

- Commissioner Souza made Motion to receive the agenda notice posting report including meeting room restrictions and teleconference information, and set the agenda. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

***APPROVAL OF MINUTES: Consideration to approve Commissioner Meeting Minutes
July 13, 2020**

Commissioner Bunderson made motion to approve the Commissioner Meeting Minutes from July 13, 2020. Commissioner Souza second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

***BUDGET HEARING (4:00 P.M.)**

- **Motion to open the hearing**
Commissioner Souza made motion to open the hearing. Commissioner Bunderson Second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.
- **Review of Proposed Fee Schedule**
Commissioner Ramey reviewed the proposed fee schedule and the 2+ year process which produced the need to revise the fee schedule.
- **Public Input** – 5 minutes per person. Sign In (name/address) with Secretary.
No members of the public appeared in person or by letter to give input.
- **Motion to Close Hearing**
Commissioner Souza made motion to close the hearing. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

***APPROVAL OF BILLS:**

- **Review, discuss and motion to approve Summary of Bills since last meeting – Check List Dated August 10, 2020**
Commissioner Bunderson asked DA Young if there was anything out of the ordinary on the check list dated August 10, 2020. DA Young responded that there is a 3rd Quarter payment to Boise Fire Department for the JPA Contract for Staffing. Commissioner Bunderson made motion to approve the check list dated August 10, 2020. Commissioner Souza second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

BUSINESS

***Consideration to Approve Resolution #42 --Authorizing the Board of Commissioners of this Fire District to execute that certain “Memorandum of Agreement Providing Fire Code Plan Review and Inspection Services by and between the City of Boise and the North Ada County Fire & Rescue District”; and Directing the Fire District Secretary; and Providing an Effective Date.**

Interim Fire Chief Romeo Gervais stated that the ACCELA project has been a long time coming. He thanked the staff for working together to finalize the Memorandum of Agreement. The project goes live later this week.

Commissioner Souza made motion to approve Resolution #42. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

***Consideration to Approve Resolution #43 --A resolution of the Board of Commissioners of the North Ada County Fire & Rescue District, Making Findings; Adopting the “2020 North Ada County Fire & Rescue District Amended and Restated Fee Schedule”; Directing the District Secretary; Setting an Effective Date.**

Commissioner Bunderson made motion to approve Resolution #43. Commissioner Souza second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

***BOISE FIRE DEPARTMENT UPDATE – BFD Interim Chief Romeo Gervais**

- **CARES Act Funding Information**

- **Review, discuss and motion to approve or decline CARES Act Funding through Boise City for NACFR**

Interim Chief Gervais presented information regarding CARES Act Funding for staffing during the COVID pandemic. It is anticipated that the state of Idaho will be given \$200 million. Boise City submitted in late July requesting \$69 million. Boise City anticipates the City will receive \$20-\$25 million. Boise City Fire Department did submit for CARES Act funds and included NACFR and Whitney staffing in their submittal. However, technically NACFR and Whitney do not have staff (they are contract districts). Also, the CARES Act funds come with a requirement to request a 0% budget increase from property tax and the money must also be refunded to the citizens in some way. There was discussion regarding the FY2021 Budget and plans for increasing emergency services in the district. Also, there is no process for returning money to citizens of the District. In addition, NACFR and Whitney do not technically have “staff”, therefore, accepting CARES Act funding is likely inappropriate. The District Administrator and the Treasurer for the District were consulted earlier in the week, and their recommendation is to decline the CARES Act funding for the reasons listed above.

Commissioner Souza made motion to decline the CARES Act Funding. Commissioner Bunderson second. No further discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

- **Rapid Response Vehicle at Station 18**

The COVID situation is being closely monitored. Boise Fire Administrative Staff meet once per week to discuss whether the RRV needs to be deployed. At this time it is not needed. If the situation changes, taking the 4th firefighter from Station 16 will not be part of the deployment plan.

- **Costs to Staff Station 18**

Chief Gervais stated that he and his staff have provided information regarding the cost of Staffing Station 18 using the current contract methodology. The Treasurer for the District and the District Administrator were given the information earlier in the week. The district would need to add 8 additional FTE's to the contract in order to staff Station 18. If the Commissioners wish to have staffing for Station 18 in June of 2021 they would need to notify Boise Fire to increase the Academy class size by October 1st. There are plans to run 1 academy in FY2021 and two Academies in FY2022. There was discussion regarding staffing, academy timelines and the ESCI study.

- **Boise Fire Staffing Changes**

EMS Div. Chief Sean Rayne is leaving Boise Fire to become the new Director of Ada County Paramedics. Boise Fire Department is currently recruiting a new EMS Div. Chief.

Boise Fire Department is still in the process of hiring a new Fire Chief. Interviews are currently being conducted. An Offer is anticipated mid September.

***Adjourn 4:37**

Commissioner Souza made motion to adjourn. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

09-14-2020

Jeff Ramey, Commissioner/Chair

Date

***Action Item**